

Minutes

Project Management and Oversight Subcommittee

May 6, 2020 | 1:00–3:00 p.m. Eastern

Dial-in: 1-415-655-0002 | Access Code: 476 797 369 | Meeting Password: 050620

Introduction and Chair's Remarks

Chair C. Yeung called the meeting to order at 1:00 p.m. Eastern. The meeting was announced via the PMOS email distribution list on May 1, 2020, as well as, being publicly posted on the www.nerc.com website. The chair provided the subcommittee with opening remarks and welcomed members and guests.¹ The secretary held roll call for members and identified other attendees that were in attendance. Those in attendance included a quorum of voting members, (i.e. ten of ten).

NERC Antitrust Compliance Guidelines, Public Announcement, and Participant Conduct Policy

NERC Antitrust Compliance Guidelines and Public Announcement were presented and reviewed by the secretary. The secretary noted the full antitrust guidelines and public announcement were provided in the agenda package to each member via email and posted on the PMOS webpage. There were no questions.

Agenda Items

1. Review of Agenda

Chair Yeung reviewed the agenda with members and attendees.

2. Consent Agenda

The March 18, 2020 Meeting Minutes were reviewed, motioned by K. Rosener, seconded by Q. Morrison, and approved by unanimous consent.

3. Prior Action Items

The prior action items were reviewed and updated.

4. Project Tracking Spreadsheet (PTS) and Project Review

- a. **2015-09** – Establish and Communicate System Operating Limits (SOL) – K. Lanehome and L. Harkness reported the following:
 - i. **Phase I (2015-09)** – The Standards Committee did not authorize TOP-001 and IRO-008 for posting and initial ballot. As a result of the Standards Committee feedback, the drafting team will be making minor revisions to the standards. The IRO-008 and TOP standards will be submitted to the June 17, 2020 SC meeting and a posting is scheduled for June 19, 2020.

¹The PMOS is composed of industry stakeholders where the chair or vice chair must be a member of the Standards Committee (SC) and the SC leadership are non-voting members of the PMOS.

- b. **2016-02** – Modifications to Critical Infrastructure Protection (CIP) Standards – K. Lanehome and J. Mallory reported the following:
- i. **(2016-02c)** CIP-002-5.1a: The standard posted for final ballot passed with a 96.28%. The next steps will be to request the NERC Board of Trustees to adopt the standard during its May 13, 2020 Board meeting.
 - ii. **(2016-02d)** The CIP drafting team is completing bi-weekly conference calls to work on updating the TR and IG with the proposed modifications to CIP-005, CIP-007, and CIP-010 (Nothing will be posted until the Supply Chain team completes their FERC deadline of December 2020. In addition to the bi-weekly calls, the CIP drafting team is holding webinars on the off conference call bi-weekly until July 16, 2020. Progress is going well and the team will be ready to move forward with posting once the Supply Chain team is complete.
- c. **2017-01** – Modifications to BAL-003-1.1 – L. Lynch and L. Anderson reported the following:
- i. **Phase II (2017-01b)**: The drafting team is working on a white paper/technical justification document to provide additional insight to industry and to help form next steps in potential changes to the Standard.
- Issues: Due to the changing work environments as a result of COVID-19, the drafting team is taking the opportunity to develop and draft a white paper/technical justification document. The drafting team will look at revising the project timeline for Phase II to align it with the changing environment. Schedule: There is a weekly conference working meeting call that will be conducted from 1:00 to 3:00 PM Eastern-time on every Thursday through April to develop and draft the white paper/technical justification document for posting and industry comment.
- So far, the drafting team have held working group calls on March 19th, April 2nd and 9th to work on development of a White Paper for Phase II of this project. The technical whitepaper will assist the team to determine whether Phase II should propose revisions and/or additional requirements. The team has scheduled a weekly working group calls on Thursdays from 1:00 to 3:00 PM (eastern-time) through the end of May. The goal is to post the white paper in July 2020.
- d. **2019-02** – BES Cyber System Information Access Management – C. Bellville and L. Harkness reported that the drafting team is finalizing the two standards (CIP-004 and CIP-011). The team has made revisions based on industry comment. Due to the revised schedule, the quality review is scheduled for late May and posting in July.
- e. **2019-03** – Cyber Security Supply Chain Risk – M. Bussey reported that the Standards Drafting Team has finalized the responses for the initial ballot comments. Also, the SDT reviewed changes to the TR and IG documents based on standard modifications and response to comments. The last conference call was on April 7th, 2020. The upcoming expectations are

that the team will conduct a Quality Review during April 15 – 22nd and review the comments. The team plans to have an additional ballot and comment period during April 30th – June 16th.

- f. **2019-04** – Modifications to PRC-005-6 – M. Pratt and L. Anderson reported that the Project 2019-04 SAR DT call held 3/20/2020 to finalize SAR and Unofficial Comment Form, Quality Review of documents concluded on 3/30/20. This project is targeted for delayed posting due to resource constraints associated with COVID-19. The revised SAR is tentatively scheduled for posting for comment 6/2/20 – 7/8/20, subject to review/inputs by the Standards Committee, PMOS, and NERC management. The project baseline schedule to be developed and entered into the Project Tracking Spreadsheet after SAR posting schedule is finalized.
- g. **2019-05** – Modifications to PER-003-2 – C. Bellville and A. Oswald reported that the Project 2019-05 is currently on hold as the team waits for further research and justification from the PCGC. The PCGC is still working on the question of how many continuing education hours that the new one system operator credential would need for renewal every three years. While this subject is outside the jurisdiction of the changes to the standard, the standard modifications and certification process manual changes are tied and need to be presented together for industry and FERC to have a full picture of this shift. The PCGC does not currently have a firm timeline on when that research and justification will be complete. That leaves the drafting team waiting. The team has been notified and they have a draft of the standard ready for an initial posting when the time comes. Once the project can get back up and running, the team is hopeful that the initial ballot of the standard would pass as the changes are minimal. Then moving to final ballot shortly thereafter would potentially make the total lifespan of the project fairly short as long as the coordinating work from the PCGC for the changes to the program manual are also ready to do.
- h. **2019-06** – Cold Weather – Q. Morrison and J. Mallory reported that the SAR drafting team posted for an additional informal comment on the SAR. The comment period closes May 21 and the team plans to meet around July 2020 to review and respond to comments. The posting schedules are as follows: Posting #1 is from Oct 4, 2019 - Nov 5, 2019, and posting #2 is from Feb 19, 2020 - Mar 19, 2020. The drafting team will approach the Standards Committee to add a member, the team needs an SME from a small entity.
- i. **2020-01** – Modifications to MOD-032-1 – The Standards Committee authorized the SAR for a 30-day informal posting on March 18, 2020, and authorized solicitation for a SAR drafting team. The comment and nomination period concluded on April 24, 2020.
- j. **2020-02** – Transmission-connected Resources to MOD-032-1 – L. Lynch reported that the Standards Committee authorized the SAR for a 30-day informal posting on March 18, 2020, and authorized solicitation for a SAR drafting team. The nomination period has been extended to May 13, 2020 to help alleviate any scheduling issues that have occurred as a result of COVID-19.
- k. **2020-03** – Supply Chain Low Impact Revisions – Nominations are being sought for the drafting team members, and the due date has been extended through June 3. The informal comment period has also been extended, and is open through June 3, 2020. The date extensions are to help alleviate any scheduling issues that have occurred and are a result of COVID-19.

- I. **2020-04** – Modifications to CIP-012-1 – The Standards Committee authorized the SAR for a 30-day informal posting on March 18, 2020, and authorized solicitation for a SAR drafting team. Nominations are being sought for the SAR drafting team members, and the due date has been extended through June 11, 2020. The informal comment period has also been extended, and is open through June 11, 2020. The date extensions are to help alleviate any scheduling issues that have occurred and are a result of COVID-19. The PMOS liaisons are Colby Bellville (primary) and Ash Mayfield (secondary).
5. **2020 PMOS schedule** – Chair Yeung led the discussion on how the development work and future PMOS meetings are being impacted by the Covid-19 pandemic and how the team needs to adapt. The June 17 meeting is not going to be an in-person meeting. The meeting date was changed to June 16, with a start time of 2:30 pm EASTERN. Regarding future PMOS meetings, the interim solution will be an email reminder to the PMOS liaisons' to provide an update to the chair, to help him provide updates to the Standards Committee (SC) meetings (whenever the PMOS meetings do not coincide with SC meetings).

The team discussed the future meetings and the impact of Covid-19 on the in-person meetings. The June 17 meeting is not going to be an in-person meeting. It was modified to June 16, with a start time of 2:30 pm EASTERN. Regarding future PMOS meetings, the interim solution will be an email reminder to the PMOS liaison's to provide an update to the chair, to help prepare for the Standards Committee meetings that do not coincide with PMOS meetings.

6. **Action Items**

The secretary updated the PMOS action log.

7. **Adjournment**

Chair Yeung adjourned the meeting at 3:00 p.m. Eastern by consent.

8. Attendees

PMOS Attendees		
Members	Attended	Absent
Charles Yeung (PMOS Chair)	X	
Michael Brytowski (PMOS Vice-chair)	X	
Colby Bellville	X	
Ken Lanehome	X	
Kirk Rosener	X	
Quinn Morrison	X	
Masuncha Bussey	X	
Mark Pratt	X	
Linda Lynch	X	
Ash Mayfield	X	
Amy Casuscelli (non-voting member)	X	
Observers		
Guy Zito (NPCC)	X	
Kent Feliks (AEP)	X	
Rachel Coyne (TRE)	X	
Sing Tay (OGE)	X	
Daniela Hammons (CenterPoint)	X	
Mike Johnson (PGE)	X	
Holden Mann (RTO Insider)	X	
NERC		
Elsa Prince (Secretary)	X	
Thomas Coleman	X	
Scott Barfield-McGinnis	X	
Latrice Harkness	X	
Alison Oswald	X	
Jordan Mallory	X	
Chris Larson	X	
Soo Jin Kim	X	
Lauren Perotti	X	
Marisa Hecht	X	

*Background materials included.